

SFMIX

# BOARD MEETING

## March 29th, 2019



---

Conducted over phone bridge/slack chat.

### ATTENDEES

- Navin Francis -- Secretary
- Matt Peterson - President
- Tim Pozar -- Treasurer
- Bron Lewis -- Board Member
- Justin Seabrook-Rocha -- Board Member

### AGENDA

- 1. Bron proposes to adopt the meeting minutes from the January 20th, 2019 board meeting.**
  - a. Details:** n/a
  - b. Action items:** post past meeting minutes as PDF files to public SFMIX website
  - c. Motion:** Board to adopt previous meeting minutes from October 20th, 2018 board meeting.
    - i.** Proposed by: Bron
    - ii.** Seconded by: Tim

- iii. Votes for: Navin, Matt, Tim, Bron, Justin
- iv. Votes against: None
- v. Abstains: None
- vi. Outcome: Passes

## 2. Bookkeeping services

- a. **Details:** Tim to contact Teri Wayne & Associates to issue SFMIX bill for 2019 performed work (*previously authorized funds maximum of \$2k billing, additional expenses to be approved - from January 20th, 2019 meeting*).
- b. **Action items:** Tim to contact Teri for updated bill, board wishes to avoid larger bill.

## 3. Accounting / CPA services

- a. **Details:** Re-engage Kat Harris at Perotti & Carradeto CPA to prepare 2018 taxes for both state & federal. Authorized funds maximum of \$1k billing, additional expenses to be approved - previously approved in January 20th, 2019 meeting.
- b. **Action items:** Tim to manage deliverables and coordinate California FTB, RRF-1, SI-100 (filed today), and federal taxes. Filing deadline by May 15th, work has begun - As the bill previously was \$2,500 but was covering multiple years, Tim will follow-up and request accurate estimate invoice total.

## 4. Marketing

- a. **Details:** Amend mid-February purchase approval to \$1,139.99. The board had previously authorized \$1,000.00. We ended with qty 48 and screen printed design - the prior printing several years ago was lower qty and lower quality (digital transfer).
- b. **Action items:** Board to authorize \$139.99 overrun cost from original approval.
- c. **Motion:**
  - i. Proposed by: Matt

- ii.** Seconded by: Bron
- iii.** Votes for: Navin, Matt, Tim, Bron, Justin
- iv.** Votes against: None
- v.** Abstains: None
- vi.** Outcome: Passes

## **5. Purchase additional Arista switch**

- a. Details:** Purchase 4th switch for 11 Great Oaks Blvd - San Jose deployment, DC 48V PSU's - order with same licensing (VXLAN support) and support contract term (1 year, NBD replacement) as our current 3 Arista AC switches.

Board to authorize an amount not to exceed \$18,000 for a one-time purchase, quote to be shared with the board prior to purchase order authorization. Matt estimates <\$15,000 for a single switch w/ support contract and VXLAN license.

- b. Action items:** Matt to request a quote from Arista, circulate exact pricing to board, authorize purchase order with bank cashiers check. Also to request co-term of support contracts.

### **c. Motion:**

- i.** Proposed by: Matt
- ii.** Seconded by: Navin
- iii.** Votes for: Navin, Matt, Tim, Bron, Justin
- iv.** Votes against: None
- v.** Abstains: None
- vi.** Outcome: Passes